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Title 22@ Social Security

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Division 6@ Licensing of Community Care Facilities

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Chapter 8@ Residential Care Facilities for the Elderly (RCFE)

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Article 4@ Operating Requirements

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Section 87208@ Plan of Operation

## **87208 Plan of Operation**

### **(a)**

The licensee shall have and maintain a current, written definitive plan of operation for the facility. The licensee shall operate the facility in accordance with the terms specified in the plan of operation and may be cited for not doing so pursuant to Health and Safety Code section 1569.49. The plan and related materials shall be on file in the facility and shall be submitted to the licensing agency with the license application. Any significant changes in the plan of operation which would affect the services to residents shall be submitted to the licensing agency for approval. The plan and related materials shall contain the following: (1) Statement of purposes and program goals. (2) A copy of the Admission Agreement, containing basic and optional services. (3) Statement of admission policies and procedures regarding acceptance of persons for services. (4) Administrative organization. (5) Staffing plan, qualifications and duties. (6) Plan for training staff, as required by Health and Safety Code sections 1569.625, 1569.626, and 1569.69 and as specified in Section 87411, Personnel Requirements -- General and Section 87705, Care of Persons with Dementia. (7) Sketches, showing dimensions, of the following: (A) Building(s) to be occupied, including a floor plan that describes the capacities of the buildings for the uses intended and a designation of the rooms to be used for nonambulatory residents and for bedridden residents, other than for a temporary illness or recovery from surgery

as specified in Sections 87606(d) and (e). (B) The grounds showing buildings, driveways, fences, storage areas, pools, gardens, recreation area and other space used by the residents. (8) Transportation arrangements for persons served who do not have independent arrangements. (9) A statement whether or not the applicant will handle residents' money or valuables. If money or valuables will be handled, the method for safeguarding pursuant to Sections 87215, Commingling of Money, 87216, Bonding and 87217, Safeguards for Resident Cash, Personal Property, and Valuables. (10) A statement of the licensee's policy concerning family visits and other communication with residents, as specified in Health and Safety Code section 1569.313. (11) A description of the ways in which the licensee will address resident behavioral expression as defined in Section 87101, Definitions, including resident assessments, care practices, and safety measures. (12) The Infection Control Plan pursuant to Section 87470.

**(1)**

Statement of purposes and program goals.

**(2)**

A copy of the Admission Agreement, containing basic and optional services.

**(3)**

Statement of admission policies and procedures regarding acceptance of persons for services.

**(4)**

Administrative organization.

**(5)**

Staffing plan, qualifications and duties.

**(6)**

Plan for training staff, as required by Health and Safety Code sections 1569.625,

1569.626, and 1569.69 and as specified in Section 87411, Personnel Requirements -- General and Section 87705, Care of Persons with Dementia.

**(7)**

Sketches, showing dimensions, of the following: (A) Building(s) to be occupied, including a floor plan that describes the capacities of the buildings for the uses intended and a designation of the rooms to be used for nonambulatory residents and for bedridden residents, other than for a temporary illness or recovery from surgery as specified in Sections 87606(d) and (e). (B) The grounds showing buildings, driveways, fences, storage areas, pools, gardens, recreation area and other space used by the residents.

**(A)**

Building(s) to be occupied, including a floor plan that describes the capacities of the buildings for the uses intended and a designation of the rooms to be used for nonambulatory residents and for bedridden residents, other than for a temporary illness or recovery from surgery as specified in Sections 87606(d) and (e).

**(B)**

The grounds showing buildings, driveways, fences, storage areas, pools, gardens, recreation area and other space used by the residents.

**(8)**

Transportation arrangements for persons served who do not have independent arrangements.

**(9)**

A statement whether or not the applicant will handle residents' money or valuables. If money or valuables will be handled, the method for safeguarding pursuant to Sections 87215, Commingling of Money, 87216, Bonding and 87217, Safeguards for Resident Cash, Personal Property, and Valuables.

**(10)**

A statement of the licensee's policy concerning family visits and other communication with residents, as specified in Health and Safety Code section 1569.313.

**(11)**

A description of the ways in which the licensee will address resident behavioral expression as defined in Section 87101, Definitions, including resident assessments, care practices, and safety measures.

**(12)**

The Infection Control Plan pursuant to Section 87470.

**(b)**

A licensee who advertises or promotes dementia special care, programming, or environments shall include additional information in the plan of operation as specified in Section 87706, Advertising Dementia Special Care, Programming, and Environments.

**(c)**

A licensee who accepts or retains bedridden persons shall include additional information in the plan of operation as specified in Section 87606, Care of Bedridden Residents.